SharePoint Discussion Column Installation Instruction

System Requirements

Microsoft Windows SharePoint Services v3 or Microsoft Office SharePoint Server 2007

Installation:

Download SharePoint Discussion Field setup file from SharePointBoost website, release the setup file to a folder, and run the setup.exe file.



Pic_1

Note: you must be the SharePoint Farm Administrator.

Then, please click "Next" button to the next step.

SharePoint Discussion Field 1.0.0.0	
SharePoint Discussion Field 1.0.0.0 Welcome to the SharePoint Discussion Field 1.0.0.0 setup wizard	
This setup wizard will install and deploy SharePoint Discussion Field 1.0.0.0 to your SharePoint 2007 farm.	
Mondosoft SharePoint Solution Installer < <u>Abort</u>	

Pic_2

Please wait for a few seconds to system check and click next.

SharePoint Discussion Field 1.0.0.0
System Check Checking if SharePoint Discussion Field 1.0.0.0 can be installed from this mack
 Windows SharePoint Service 3.0 is installed. You have permission to install and deploy SharePoint solutions. The Windows SharePoint Services Administration service is started. The Windows SharePoint Services Timer service is started. Solution file found. SharePoint Discussion Field 1.0.0.0 is not installed.
All checks succeeded. Please click Next to proceed with the installation.
Mondosoft SharePoint Solution Installer Abort

After you have read and accepted the License Agreement, please click next.

SharePoint Discussion Field 1.0.0.0
End-User License Agreement Please read the following license agreement carefully
IMPORTANT-READ CAREFULLY: This End-User License Agreement ("EULA") is a legal agreement between you (either an individual or a single entity) and Brandysoft Corporation for the Brandysoft software that accompanies this EULA, which includes computer software and may include associated media, printed materials, "online" or electronic documentation, and Internet-based services ("Software"). An amendment or addendum to this EULA may accompany the Software. YOU AGREE TO BE BOUND BY THE TERMS OF THIS EULA BY INSTALLING, COPYING, OR OTHERWISE USING THE SOFTWARE. IF YOU DO NOT AGREE, DO NOT INSTALL, COPY, OR USE THE SOFTWARE. GRANT OF LICENSE. Brandysoft grants you the following rights provided that you comply with all terms and conditions of this EULA:
I accept the terms in the License Agreement
Kext -> Abort Mondosoft SharePoint Solution Installer Abort

Pic_4

Please select one or more web application and click "next".



Wait for installation, click "next" for more deployment details.

SharePoint Discussion Field 1.0.0.0		
Installing Please wait while SharePoint Discussion Field 1.0.0.0 is inst	alled	F
Waiting (max. 15 minutes) for solution deployment job to complete. Press /	Abort to stop.	
Mondosoft SharePoint Solution Installer	Next->	Abort

Pic_6

Details will display which web applications are installed the SharePoint Discussion Field.



Activate and Use:

In the root site of one site collection, please click Site Settings on the Site Actions menu

Site Actions • pic_8

In the Site Settings page, click Site collection features.

	Galleries	Site Administration	Site Collection Administration
	Site content types	Regional settings	Search settings
:on	Site columns	Site libraries and lists	Search scopes
	Site templates	Site usage reports	Search keywords
emplates	List templates	User alerts	Recycle bin
	Web Parts	= RSS	Site directory settings
	Workflows	Search visibility	Site collection usage reports
	Master pages and page layouts	Sites and workspaces	Site collection features
		Site features	Site hierarc-y
		Delete this site	Portal site connection
		Related Links scope settings	Site collection audit settings

Pic_9

In the site collection features, click the Activate button of Discussion Field web parts.



SharePoint Discussion Field A custom field that display the field content like discussion board



In the list or library which you want to create the Discussion Field column, under the sittings menu dropdown list, click Create Column.

Tasks				
Use the Tasks list to keep t	track of v	work that you or your team needs to comple	ete.	
New • Actions •	Setting	5 🔻		
🖉 Title 💮 As		Create Column	Priority	Due Date
There are no items to show		Add a column to store additional information bout each item.	, click "New" above.	
	Π₫	Create View Create a view to select columns, filters, and other display settings.		



In the Create Column page, choose Discussion Field, and type the name (such as Discussion), and then click OK.





The Discussion Field column is created on the list.

Tasks: New Item

	OK Cancel
🔋 Attach File 🍄 Spelling	* indicates a required field
Title *	write case task
Priority	High 💌
Status	In Progress
% Complete	20 %
Assigned To	lily & 🔝
Start Date	11/5/2008
Due Date	11/20/2008
Discussion	A = A = A $A = A = A $ $A = A = A $ $A = A = A $ $A = A = A = A $ $A = A = A = A = A $ $A = A = A = A = A = A = A = A = A = A =$

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License Management

Click the trial version link in the item, or click link in the column configuration page.

Discussion	よ 動 品 ろ 「 の で 一 同 に ・ 計 ・ 面 同 1 島 品 同 日 こ ・ 計 ・ 面 同 1 島 品 同 日 日 の の 同 日 の の 同 日 の の 同 日 の の 同 日 の の 同 日 の の 日 の の の 日 の の の 日 の の の 日 の の の 日 の の の 日 の の の の の の の の の の の の の
	v
	You are using a trial license(30 days left), please click here to manage license.

Pic_14

Change Column: Tasks

Use this page to edit a column of this list.

Name and Type Type a name for this column.	Column name: Discussion The type of information in this column is: Discussion Field
Additional Column Settings Specify detailed options for the type of information you selected.	You are using a trial license(30 days left), please click here to manage license.

In the License management page, click the link to purchase the license and send the site collection ID to

sales@sharepointboost.com

License Information		
Site Collection ID:	53e1594a-358b-4819-8895-35b9948b4afb	
Current amount of users in this site	3	
collection:	-	
License status:	No Registration	
Add license(ASCII):	<u>Click here tonget license</u>	
		<u>_</u>

Pic_16

Then put the license code in the box and click OK.

License Information Site Collection ID:	53e1594a-358b-4819-8895-35b9948b4afb	
Current amount of users in this site collection:	3	
License status:	5	
Add license(ASCII):	Click here to get license	
Se64bd0c-561f-40c2-9291- 42bc6a6188a8uevIXyPYD3S+mI LII4gYkY61yCtyZVoOXCCRdo/dl CUc=skWdcBzeB0K4B6iIRymbTV ITa4m+FW3SLRUs61Nl79vS88ml tTRg+4KSTa7J8HRtVhJ2zyoXpDI IBBPFDN1iIKn6pKYLKrcWWQiJjo 1ViVUaoXxVRskjnPeQ6iCHQpyeI g9kjdRO5w8iJ5RIEQPkkL7cuXL1j	qCGHTmRGXOsWCD1v9UsTvSqJYVMXyHH7pVVqYVV6BOyy1oGg7etbAd6V68Ug1F VGP6kpcWbcM+gFQULzz7Np4RqaUmXd25Q5DjjqzwMpJ7Pv5NBzeWUwdYvzxjio9exe /cpdWz/qUbruCVTkuaROzztUuXWJTNaCtjUXxl3mMrfdDkVbvMZ4n7Nz190Yqpp4Vwz RzIOakcvpOJDmTzpmYBq8f4DfVcWVpSQTUqFJrvfdmUKaEtFni3ekgejAse+Y2MuLoa KOeuxoDG5aS8b/IP7Z+7tPtTDi419g7ozWT/VOrcDJSV9UFLgsyiS1x1PDoV0gGHNm 510K81rCZOyzef33HDfDLuHkZ9I74j1muizAWOIrCm1kFbKFucSRlqURir+yFgq8qpnq :M9HJ+zXg8PgfA7fkmeUz4Swmpzkw1kaZTd95J9lKqeuUn4DEuQNg8Irng5dtOcM/dG RXk32QqS0Egf4kvyG1LQm1nmPUoXtgeFYzhPqbMh2W7fg==	<

Now, close this page and refresh the previous one, you can use the SharePoint Discussion Field without 30-day trial limitation.

Uninstallation

Run the setup.exe again. (If your install file has been deleted, please download it from <u>SharePointBoost</u> website.)

First, in the Repair and Remove page, select the Remove radio button and click next, the SharePoint Discussion Field will be uninstalled.





Then, delete the Discussion Field column in the list or library which contains it.

- 1				
		m	ns	
	u			

A column stores information about each item in the list. The following columns are currently available in this list:

Discussion		Delete this fixalid field
Modified By	Person or Group	
Created By	Person or Group	
Due Date	Date and Time	
Start Date	Date and Time	
Task Group	Person or Group	
Assigned To	Person or Group	
% Complete	Number	
Status	Choice	
Priority	Choice	
Title	Single line of text	~
Column (click to edit)	Туре	Required

Pic_19

SharePoint Discussion Column Tutorial

Installation Requirement for Server:

Microsoft Windows SharePoint Services v3 or Microsoft Office SharePoint Server 2007

Instructions:

SharePoint Discussion Column provides a custom column that allows users to record their discussion in the item without creating new version and recording empty content.

Following will show how to use the SharePoint Discussion Column.

Members of SharePoint group named "Support Team" want to discuss current task in a list.

The members are as following:

sharepoint > People and Groups People and Groups: Support Team

New	 Actions 	Settings 🝷			View:	List View	•
	○ Name		Title	Department			
	Adam						
	Bill						
	Cathy						
	Henry						
	Lily						

A list Task Arrange is as following and every single task is assigned to a member of the support team.

sharepoint > Sharepoint Lists > Tas Task Arrange	sk Arrange				
New - Actions - Settings -				View: All 1	Fasks 🔹
Ø Title	Assigned To	Status	Priority	Start Date	Due Date
Interview I NEW	Bill	Completed	High	11/1/2008	11/1/2008
Write Case ! NEW	Adam	Completed	Normal	11/2/2008	11/2/2008
sharepoint learning I NEW	Support Team	In Progress	High	11/11/2008	11/13/2008
Tech Lesson ! NEW	Support Team	Not Started	High	11/14/2008	11/14/2008
Tech support ! NEW	Cathy	Not Started	High	11/14/2008	11/15/2008
Tech support	Bill	Not Started	Normal	11/15/2008	11/17/2008

1. Create discussion column

On the Sittings menu drop down list, click "Create Column".

sharepoint > Sharepoir Task Arrange	narepoint > Sharepoint Lists > Task Arrange Task Arrange					
New • Actions •	Settings	-		View: All 1	asks	-
0 Title		Create Column	Priority	Start Date↑	Due Date	
Interview 🕻 NEW		information but each item.	High	11/1/2008	11/1/2008	
Write Case I NEW		reate View	Normal	11/2/2008	11/2/2008	
sharepoint learning	<u>d</u>	Create a view to select columns, filters, and other display settings.	High	11/11/2008	11/13/2008	

In the Create Column page, choose Discussion Column, and input the name (such as Discussion), and then click OK.

sharepoint > Sharepoint Lists > Task Arrange > Settings > Create Column

Create Column: Task Arrange

Use this page to add a column to this list.

Name and Type	Column name:
Type a name for this column, and select the type of information you want to store in the column.	Discussion
	The type of information in this column is:
	C Single line of text
	C Multiple lines of text
	C Choice (menu to choose from)
	C Number (1, 1.0, 100)
	C Currency (\$, ¥, €)
	C Date and Time
	C Lookup (information already on this site)
	C Yes/No (check box)
	C Person or Group
	C Hyperlink or Picture
	C Calculated (calculation based on other columns)
	Obscussion Column(recording discussion without creating new version)
	C Cross-Site Lookup (Information from all sites in the site collection)
	C Business data
Additional Column Settings	
Specify detailed options for the type of information	Description:
you selected.	
	Require that this column contains information:
	O Yes O No
	Add to default view

Now the discussion column is created in the list as following.

sharepoint > Sharepo	int Lists >	Task Arrange
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Task Arrange						
New • Actions •	Settings 🝷				View: All	Tasks •
Title	Assigned To	Status	Priority	Start Date	Due Date	Discussion
Interview I NEW	Bill	Completed	High	11/1/2008	11/1/2008	View Entries
Write Case ! NEW	Adam	Completed	Normal	11/2/2008	11/2/2008	View Entries
Tech Lesson ! NEW	Support Team	Not Started	High	11/14/2008	11/14/2008	View Entries
Tech support ! NEW	Cathy	Not Started	High	11/14/2008	11/15/2008	View Entries
sharepoint learning ! NEW	Support Team	In Progress	High	11/11/2008	11/13/2008	View Entries
Tech support ! NEW	Bill	Not Started	Normal	11/15/2008	11/17/2008	View Entries

2. Discuss

Users can input words in the item if they have permission to.

Suppose Henry has permission to edit the item. After he input his words into the discussion field and click OK, the content will be recorded in the discussion history.

		Welcome Henry My Site My Links
its	This Site: Sharepoint Lists	P Advanced
ment Center News - Reports S	earch Sharepoint Lists Sites	
sharepoint > Sharepoint Lists > Task Arrange: Teo	Task Arrange > Tech Lesson > Edit Iten Ch Lesson	n
		OK Cancel
🔋 Attach File 🗙 Delete Item	💆 Claim Task 🍄 Spelling	* indicates a required field
Title *	Tech Lesson	
Priority	High 💌	
Status	Not Started	
Assigned To	Support Team	&/ D
Description	The lesson is about sharepoint. The lecturer is Simith Loicy.	
Start Date	11/14/2008	
Due Date	11/14/2008	
Discussion	🐰 🖻 🛍 🎝 I 🤊 (° I 🔳 💱 -	in
	$\mathbf{A} \mathbf{A}\mathbf{\hat{1}} \mid \mathbf{B} \mathbf{I} \mathbf{\underline{U}} \mid \mathbf{\underline{\Xi}} \equiv \mathbf{\Xi} \mid \mathbf{\underline{S}}$	王臣 課 課 🛕 🖄 🕅 🎫
	This is a sharepoint tech lesson. What do you want to learn about it	, everyone?
		_

Others can view discussion history when he/she edit the item.

	Welcome Bill 🔻 My Site My Link
ment Center News - Reports	This Site: Sharepoint Lists Image: Constraint C
sharepoint > Sharepoint Lists Task Arrange: T	> Task Arrange > Tech Lesson > Edit Item ech Lesson
	OK Cancel
🖞 Attach File 🗙 Delete It	em 💆 Claim Task 🍄 Spelling * indicates a required field
Title *	Tech Lesson
Priority	High 💌
Status	Not Started
Assigned To	Support Team
Description	The lesson is about sharepoint. The lecturer is Simith Loicy.
Start Date	11/14/2008
Due Date	11/14/2008
Discussion	Image: A in the image is a state of the image i
	What do you want to learn about it, everyone?

	Welcome Adam 🔻 My Site My Links
sts ment Center News - Rep	This Site: Sharepoint Lists Advanced ports Search Sharepoint Lists Sites
sharepoint > Sharepoint Task Arrange	Lists > Task Arrange > Tech Lesson > Edit Item : Tech Lesson
	OK Cancel
🖉 Attach File 🗙 Dele	te Item 🖞 Claim Task 🍄 Spelling * indicates a required field
Title *	Tech Lesson
Priority	High 💌
Status	Not Started
Assigned To	Support Team
Description	The lesson is about sharepoint. The lecturer is Simith Loicy.
Start Date	11/14/2008
Due Date	11/14/2008
Øiscussion	A A) Image: Constraint of the second s
	Bill (11/12/2008 5:19 PM): That is great. I want to learn about permission management and ssp. Henry (11/12/2008 5:15 PM): This is a sharepoint tech lesson. What do you want to learn about it, everyone?

		Welcome billy + My Site My L
ts		This Site: Sharepoint Lists 🔽 🔎 Advan
ent Center	News - Report	ts Search Sharepoint Lists Sites
sharepoint	> Sharepoint Lis	ts > Task Arrange > Tech Lesson > Edit Item
Task A	rrange:	Tech Lesson
		OK Cancel
🛛 Attach f	File 🗙 Delete	Item 💆 Claim Task 🍄 Spelling * indicates a required fi
Title *		Tech Lesson
Priority		High 🔽
Status		Not Started
Assigned	То	Support Team
Descriptio	n	The lesson is about sharepoint. The lecturer is Simith Loicy.
Start Date	•	11/14/2008
Due Date		11/14/2008
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		Will the lecturer introduce the workflow, I desire.
		•
		Adam (11/12/2008 5:27 PM):
		I have many books of sharepoint, but I do not understand it at all I'd like to know the framework about sharepoint.
		Bill (11/12/2008 5:19 PM):
		That is great.
		I want to learn about permission management and ssp.
		This is a sharepoint tech lesson.
		What do you want to learn about it everyone?

	Welcome Cathy 🝷 My Site My Link
sts	This Site: Sharepoint Lists 🔽 🔎 Advance
ment Center News	Reports Search Sharepoint Lists Sites
Task Arrai	nge: Tech Lesson
r dont / dr di	iger reen Leeben
	OK Cancel
🖉 Attach File	🗙 Delete Item 🕎 Claim Task 🍄 Spelling 🔭 🔭 indicates a required field
Title *	Tech Lesson
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Status	Not Started
Assigned To	Support Team
Description	The lesson is about sharepoint. The lecturer is Simith Loicy.
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(A AÌ B <i>I</i> U ≡ ≡ ≡ ⊟ ⊟ ∰ ∰ <u>A</u> ⅔ ⊨ ¶ ¶
	Hi, everyone, there is a sharepoint learn web. I think it is very good.
	http://www.sharepointlearning.com I hope that lecturer introduce the features of sharepoint.
	Lily (11/12/2008 5:30 PM):
	Adam (11/12/2008 5:27 PM):
	I have many books of sharepoint, but I do not understand it at all. I'd like to know the framework about sharepoint.
	Bill (11/12/2008 5:19 PM):
	I want to learn about permission management and ssp.
	Henry (11/12/2008 5:15 PM): This is a sharepoint tech lesson.
	What do you want to learn about it, everyone?

3. View discussion

User can see discussion history in item display form:

sharepoint > Sharepoint Lists > Task Arrange

Task Arrange						
Actions - View					ew: All Tasks 🔹	
Assigned To	Status	Priority	Start Date	Due Date	Discussion	
Bill	Completed	High	11/1/2008	11/1/2008	View Entries	
Adam	Completed	Normal	11/2/2008	11/2/2008	View Entries	
Support Team	Not Started	High	11/14/2008	11/14/2008	ViewEntries	
Cathy	Not Started	High	11/14/2008	11/15/2008	View Entries	
Support Team	In Progress	High	11/11/2008	11/13/2008	View Entries	
Bill	Not Started	Normal	11/15/2008	11/17/2008	View Entries	
	Assigned To Bill Adam Support Team Cathy Support Team Bill	 Assigned To Bill Adam Completed Adam Completed Support Team Not Started Support Team In Progress Bill Not Started 	Assigned To Status Priority Bill Completed High Adam Completed Normal Support Team Not Started High Cathy Not Started High Support Team In Progress High Bill Not Started Normal	 Assigned To Status Priority Start Date Bill Completed High 11/1/2008 Adam Completed Normal 11/2/2008 Support Team Not Started High 11/14/2008 Support Team In Progress High 11/11/2008 Bill Not Started Normal 11/12/2008 	View: All 1Assigned ToStatusPriorityStart DateDue DateBillCompletedHigh11/1/200811/1/2008AdamCompletedNormal11/2/200811/2/2008Support TeamNot StartedHigh11/14/200811/14/2008CathyNot StartedHigh11/14/200811/15/2008Support TeamIn ProgressHigh11/11/200811/13/2008BillNot StartedNormal11/15/200811/17/2008	

Now the discussion details show as follow.

sharepoint > Share	nt Lists > Task Arrange > Tech Lesson e: Tech Lesson
	Close
📑 Edit Item 🗙 De	lete Item 🔁 Claim Task
Title	Tech Lesson
Priority	High
Status	Not Started
Assigned To	Support Team
Description	The lesson is about sharepoint. The lecturer is Simith Loicy.
Start Date	11/14/2008
Due Date	11/14/2008
Diścussion	Cathy (11/12/2008 5:34 PM): Hi, everyone, there is a sharepoint learn web. I think it is very good. http://www.sharepointlearning.com I hope that lecturer introduce the features of sharepoint.
	Will the lecturer introduce the workflow, I desire. Adam (11/12/2008 5:27 PM):
	I have many books of sharepoint, but I do not understand it at all. I'd like to know the framework about sharepoint. Bill (11/12/2008 5:19 PM): That is great.
	I want to learn about permission management and ssp. Henry (11/12/2008 5:15 PM): This is a sharepoint tech lesson.
	This is a sharepoint tech lesson. What do you want to learn about it, everyone?